

KICK - START MEETING REQUEST FORM

Return this form to customerexp@paducahky.gov to schedule your meeting. Meetings are scheduled every other Wednesday at 1:00 P.M. CST. Completing this form or attending a Kick-Start meeting does not immediately grant permission to begin work.

GENERAL INFORMATION

Project Address _____ Primary Contact _____
 Phone _____ E-Mail _____
 Project Start Date _____ Anticipated Project Completion Date: _____

RELATIONSHIP TO PROJECT (PLEASE SELECT)

Owner Agent for Owner Architect Engineer Contractor Other _____

SHORT DESCRIPTION OF PROJECT

PROJECT INFORMATION

Estimated Construction Cost: _____ Number of Stories: _____
 Number of Dwelling Units, if Any: _____
 Non-Residential Floor Area (New or Additional Square Footage): _____

PROJECT TYPE (PLEASE SELECT ALL THAT APPLY)

New Construction Alteration/ Repair Addition /Renovation to Existing Building
 Tenant Improvement Change of Existing Us Electrical Repair/Rewire
 Other _____

PROJECT USE (SELECT ALL THAT APPLY)

Single Family Residence/2 Family Residence Apartment Affordable Housing
 Daycare/School /Institution Medical Restaurant Commercial
 Industrial Mixed Use Residential /Commercial Other _____

QUESTIONS

Check any categories where you have questions:

Commercial Signs Electrical Systems Mechanical Systems Subdivisions
 Fire Sprinkler Systems ADA Compliance Emergency Egress Stormwater
 Alcohol Sales Water Lines Sewer Power
 Business Licensing Health Department Incentives/grants Other

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FORM

PROJECT QUESTIONS

Have you prepared construction documents/plans?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will a business be operated at the project location?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will this business include a drive-through?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will you install or modify any signs?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Do you plan to place private property on the sidewalk street, or alley? E.g., outdoor tables, signs or fences?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will you place construction equipment on the street, sidewalk, or alley?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Do you anticipate installing, repairing, or modifying public sidewalk, street access cut/drive/curb cut?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will you remove any trees?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will you be disturbing land greater than 1 acre?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will you be creating more than 10,000 square feet of new impervious area? (roof tops, parking lot, hardscapes)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will this development require a water main extension?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Have you considered how many water meters you need, and what size the development will require?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Will this development require a fire main?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Have you obtained/applied for a business license in the City of Paducah?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

Provide any specific questions that you have for staff members:

If you have rough draft plans that you would like to review with the team, please send them along with your questions.